

**Unadilla Town Board Meeting**

Date: July 9, 2024  
6:00 PM Audit of Bills  
6:30 PM Open Meeting  
Pledge of Allegiance

**Call to Order**

Supervisor George DeNys called the meeting to order.

**Roll Call**

Supervisor George DeNys  
Terry Yoder, Town Clerk  
Rodney Renwick, Highway Superintendent  
Don Cole, Absent  
Allen Anderson, Councilman  
Jessica Grow, Councilwoman  
Beth Westfall, Attorney  
Larry Crosier, Observer  
Vickie Ball, Observer  
Michael Ball, Observer  
Matt Napierala, Mirabito Presenter

**June 11th Minutes**

Councilman Allen Anderson made the motion to accept the June 11th minutes as written. The motion was seconded by Councilwoman Jessica Grow and unanimously carried. Roll Call; 3 Ayes, 0 Noes.

**Audit of Bills**

General Fund A	\$ 15,704.06
Gen B	\$ 420.00
Highway (DB) Outside Village	\$ 7,331.75
Highway (DA) Town wide	\$ 786.59
Riverside Sewer District	\$ 75.50
Riverside Lighting	\$ 184.65
Rockdale Lighting	\$ 33.13
Wells Bridge Lighting	\$ 219.52

Councilwoman Jessica Grow made the motion to accept and pay the bills. The motion was seconded by Supervisor George DeNys and unanimously carried. Roll Call; 3 Ayes, 0 Noes.

**Committee Reports**

**Highway**

Shim paving and culvert inspections are complete and have some of the second mowing finished for the summer. The new 10 wheel plow truck is at the upfitters and hopefully will be delivered by the end of the month.

**Otsego County Household Waste Day**

Hazardous waste day will be held on August 16 from 8-11 AM. Paint, chemicals, pesticides and etc. will be accepted.

50 Mile Rule is finalized throughout New York State

**Finance**

No questions from the board on the June financial report.

**Building**

The Air Conditioners have been leaking again and need serviced. The new carport has been erected with a new pad installed. Mailboxes still need to be installed once the court orders a new one.

Supervisor George DeNys made the motion to accept the Committee reports. The motion was seconded by Councilwoman Jessica Grow and unanimously carried. Roll Call; 3 Ayes, 0 Noes.

**Monthly Reports**

- Town Clerk’s report was submitted with a check totaling \$387.26
- Supervisor’s Report
- Dog Control Officer’s Monthly Report
- Assessor’s Monthly Report

Councilwoman Jessica Grow made the motion to accept the monthly reports. The motion was seconded by Councilman Allen Anderson and unanimously carried. Roll Call; 3 Ayes, 0 Noes.

**Old Business**

The Town of Unadilla needed to update their Comprehensive Plan so they could apply for a grant that would support growth within the Town. Supervisor George DeNys read the Resolution presented to the Board for approval for the Comprehensive Plan.

**Comprehensive Plan Update/Resolution**

WHEREAS, the New York State Department of State has made grant funds available in 2024 through the Environmental Protection Fund (EPF) Smart Growth Program for Community Planning, which provides grant funds on a competitive basis to eligible villages, towns, cities, counties, regional planning entities, and non-profit organizations, to advance the preparation of municipal comprehensive plans to establish land use policies which support smart growth principles for the community; and

WHEREAS, the Town of Unadilla is proposing to undertake a comprehensive planning process that will update the community’s existing Comprehensive Plan, in order to assess current land use policies and establish new policies that more accurately reflect the community’s current conditions, opportunities and goals for smart growth development principles; and

WHEREAS, the Town of Unadilla intends to submit a grant application to request funding through the 2024 EPF Smart Growth Community Planning Program, with a ten percent (10%) local match requirement, to the NYS Department of State EPF Smart Growth Community Planning Grant Program.

THEREFORE, BE IT RESOLVED, the Unadilla Town Board hereby authorizes the submission of a grant application on behalf of the Town of Unadilla, including provision of the 10% local match requirement, to request State funding for the purposes of preparing an update to the Unadilla Comprehensive Plan; and

BE IT FURTHER RESOLVED, that if awarded, the Town Supervisor of the Town of Unadilla is hereby authorized to execute all necessary documents relating to the NYS Department of State 2024 EPF Smart Growth Community Planning Grant Program application.

Supervisor George DeNys made the motion to pass the Comprehensive Plan Resolution as written. The motion was seconded by Councilwoman Jessica Grow and unanimously carried. Roll Call; 3 Ayes, 0 Noes.

### **Councilman Vacancy**

The Board discussed appointing Larry Crosier to the Town Board as Councilman as he will be on November's ballot and is running unopposed. All agreed that Larry will be a positive asset to the Board.

Supervisor George DeNys made a motion to appoint Larry Crosier to fill the vacancy as Town Councilman until the end of the year. The motion was seconded by Councilwoman Jessica Grow and unanimously carried. Roll Call; 3 Ayes, 0 Noes.

### **Update on Employee Handbook**

Attorney Beth Westfall is working on a new employee handbook for the Town of Unadilla. She presented some information that she feels should be added to the handbook once complete.

After the Board had a chance to peruse the extra wordage, Supervisor George DeNys made the motion to incorporate the new language into the updated Town's Employee Handbook. The motion was seconded by Councilwoman Jessica Grow and unanimously carried. Roll Call; 3 Ayes, 0 Noes.

### **Update on Procurement Policy**

Attorney Beth Westfall presented new language that needs to be added to update the Town's Procurement Policy.

Supervisor George DeNys made the motion to add the new language to update the Town's Procurement Policy. The motion was seconded by Councilman Allen Anderson and unanimously carried. Roll Call; 3 Ayes, 0 Noes.

### **New Business**

#### **Proposed Mirabito's Convenience Center**

Engineer Matt Napierala from Napierala Consulting representing Mirabito Fuel Group of Binghamton gave a short informational presentation regarding the proposed Mirabito Convenience Center project projected to be built on the corner of 7 & 8. The planned 4800 square foot store would include 6 gasoline fueling dispensers, 3 diesel fueling dispensers and 4 electronic charging stations. Attorney Westfall explained that the County Planning Board will take the lead on this project and that Mr. Napierala was just here to explain what their intentions are for this project. All aspects for this project will be handled at the County level.

**Fuel Bids**

The Town will be going off of the County Bid with Buell Fuel for ULSD again for the 2024/2025 year.

They will advertise to go out for bid for propane and open bids at the August Board meeting. Supervisor George DeNys made the motion to go out for bids for propane. The motion was seconded by Councilwoman Jessica Grow and unanimously carried. Roll Call; 3 Ayes, 0 Noes.

**Comments from Councilman Allen Anderson**

Councilman Allen Anderson wanted the Board to be aware that when he went to purchase a new pocketknife from Amazon, they refused to ship it to him unless he could show proof that he owns a New York State hunting license. He believes that the Town of Unadilla should consider being a 2<sup>nd</sup> amendment sanctuary and start by making some local changes. He explained that declaring the Town as Sanctuary is basically stating that we are in support of the 2<sup>nd</sup> Amendment of the Constitution.

**Adjournment**

With no further discussion, Supervisor George DeNys made the motion to adjourn. The motion was seconded by Councilman Allen Anderson and unanimously carried. Roll Call; 3 Ayes, 0 Noes.

**Respectfully Submitted,**

**Terry L. Yoder, Town Clerk**  
**Time of Adjournment: 7:24 PM**