

**Unadilla Town Board Meeting**

Date: March 12, 2024  
6:00 PM Audit of Bills  
6:30 PM Open Meeting  
Pledge of Allegiance

**Call to Order**

Supervisor George DeNys called the meeting to order.

**Roll Call**

George DeNys, Supervisor  
Terry Yoder, Town Clerk  
Rodney Renwick, Superintendent  
Don Cole, Councilman  
Jessica Grow, Councilwoman  
Allen Anderson, Councilman  
Beth Westfall, Attorney  
Dan Peterson, Observer  
Kirk McLaughlin, BOR  
Sam Rivera, Observer  
Christine Rivera, Observer  
Christopher Brown, Observer  
Joe Ingalls, Observer  
Sara Ingalls, Observer  
Vickie Ball, Observer  
Michael Ball, Observer  
Jake Cotten, Village Mayor

**Minutes of January 9<sup>th</sup> Board Meeting**  
**Minutes of February 13<sup>th</sup> Board Meeting**  
**Minutes of February 24<sup>th</sup> Special Board Meeting**

**January 9th Minutes**

Councilwoman Jessica Grow made the motion to accept the January 9th minutes as written. The motion was seconded by Councilman Allen Anderson and unanimously carried. Roll Call; 4 Ayes, 0 Noes.

**February 13th Minutes**

Supervisor George DeNys made the motion to accept the February 13th minutes as written. The motion was seconded by Councilman George DeNys and unanimously carried. Roll Call; 4 Ayes, 0 Noes.

**February 24th Minutes**

Councilwoman Jessica Grow made the motion to accept the January February 24<sup>th</sup> minutes as written. The motion was seconded by Councilman Allen Anderson and unanimously carried. Roll Call; 4 Ayes, 0 Noes.

**Audit of Bills**

|                              |              |
|------------------------------|--------------|
| General Fund A               | \$ 8,249.86  |
| Highway (DB) Outside Village | \$ 30,490.97 |
| Highway (DA) Town wide       | \$ 9,933.48  |
| Riverside Sewer District     | \$ 58.96     |
| Riverside Lighting           | \$ 211.99    |
| Rockdale Lighting            | \$ 37.50     |
| Wells Bridge Lighting        | \$ 246.20    |

Councilwoman Jessica Grow made the motion to accept and pay the bills. The motion was seconded by Councilman Allen Anderson and unanimously carried. Roll Call; 4 Ayes, 0 Noes.

**Committee Reports**

**Highway**

Crew has been out 36 times for snow and ice. Tree work is on going along with signage upgrades. The new tractor broom has been installed and ready to go.

**Tire/Clean Up Day**

Rodney will get with the Village to see what is a good day to hold tire/cleanup day. Tires, scrap metal, used oil and small appliances will be some of the things accepted. There will be a charge for anything containing freon.

**Fuel Bids**

Discussion took place on going out for bid on our own or going with the County bid for Fuel this year.

Supervisor George DeNys made the motion to go with the County bid for Fuel for the 2023/2024 year season. The motion was seconded by Councilman Allen Anderson and unanimously carried. Roll Call; 4 Ayes, 0 Noes.

Rodney will be going with the County Bid for Salt again this year.

**Bids on Stone Products**

Supervisor George DeNys made the motion to approve going out to bid for Stone Products to be opened at the March board meeting. The motion was seconded by Councilwoman Jessica Grow and unanimously carried. Roll Call; 4 Ayes, 0 Noes.

Rodney attended a meeting in Albany regarding the purposed cuts to the Chips funding for next year. They were told that an 18-20% decrease cut was anticipated but not certain at this time.

**Finance**

**Approve Budget Transfers for 2023**

Bookkeeper Karen Kropp provided a list of Budget Transfers that the Board should consider to made from 2023.

2023 Budget Transfers

**GENERAL A FUND**

| From:                       | To:                              |                    |
|-----------------------------|----------------------------------|--------------------|
| A1990.4 Contingent          | A111.4 Justices Contractual      | \$ 613.00          |
| A1990.4 Contingent          | A1220.4 Supervisor Contractual   | 1,229.00           |
| A1990.4 Contingent          | A1620.1 Buildings Personal       | \$ 540.00          |
| A1990.4 Contingent          | A5010.4 Supt of Hwys Contractual | \$ 193.00          |
| A1990.4 Contingent          | A9010.8 State Retirement         | \$ 2,000.00        |
| A1110.1 Justices Personal   | A1680.4 Contractual              | \$ 5,935.00        |
| A1910.4 Unallocated Ins     | A3510.4 DCO Contractual          | \$ 5,200.00        |
| A1010.4 Town Board Cont     | A3510.4 DCO Contractual          | \$ 823.00          |
| A1110.11 Justice Clerk Pers | A9060.8 Medical Insurance        | <u>\$ 1,584.00</u> |

**HIGHWAY FUND**

| From:                            | To:                           |              |
|----------------------------------|-------------------------------|--------------|
| DB5110.4 Repairs Cont            | DB9060.8 Medical Insurance    | \$ 4,261.00  |
| DB5112.2 Improvements Cap Outlay | DB5130.2 Machinery Cap Outlay | \$174,000.00 |

2023 Budget Amendments

**GENERAL FUND**

|   |             |             |
|---|-------------|-------------|
| Increase A4089 Federal Aid, Other ARPA  | \$92,563.02 |             |
| Increase A1410.2 Town Clerk Equipment   |             | \$ 8,420.75 |
| Increase A1610.4 Shared Vehicle Expense |             | \$27,918.50 |
| Increase A1620.4 Buildings Contractual  |             | \$52,585.77 |
| Increase A8684.44 Planning & Management |             | \$ 3,638.00 |

|  |            |             |
|--|------------|-------------|
| Increase B4089 Federal Aid, Other ARPA     | \$1,180.00 |             |
| Increase B4010.4 Public Health Contractual |            | \$ 1,180.00 |
| Increase B711.4 Parks Contractual          |            | 250.00      |
| Increase B8160.4 Recycling                 |            | 775.00      |
| Use Fund Balance to cover overage          | \$1,025.00 |             |

**HIGHWAY Fund**

|  |             |             |
|--|-------------|-------------|
| Increase DA4089 Federal Aid, Other     | \$91,580.00 |             |
| Increase DA5130.2 Machinery Cap Outlay |             | \$91,580.00 |

**STREET LIGHTING FUNDS**

|  |          |           |
|--|----------|-----------|
| Increase SL1-5182.4 Lighting Contractual |          | \$ 184.00 |
| Use fund Balance to cover overage        | \$184.00 |           |

Increase SL2-5182.4 Lighting Contractual \$ 50.00  
Use fund Balance to cover overage \$ 50.00

Increase SL3-5182.4 Lighting Contractual \$555.00  
Use fund Balance to cover overage \$555.00

Supervisor George DeNys made the motion to approve the budget transfers as written. The motion was seconded by Councilwoman Jessica Grow and unanimously carried. Roll Call; 4 Ayes, 0 Noes.

Councilwoman Jessica Grow made the motion to accept the committee reports as is. The motion was seconded by Supervisor George DeNys and unanimously carried. Roll Call; 4 Aye, 0 Noes

### **Building**

#### **Update on Town Hall Repairs**

Due to the accident at the Town Hall where a car ran through the building, numerous contractors were contacted to provide estimates to repair the building. Three contractors that submitted an estimate were:

Hickory Hill Construction of Otego with an estimate of \$147,000.00

AJS Companies of Otego with an estimate of \$40,100.00.

Steve Higbie Construction of Otego with an estimate of \$34,500.00

Councilman Don Cole made the motion to award the bid to Steve Higbie Construction in the amount of \$34,000.00. The motion was seconded by Councilman Allen Anderson and unanimously carried. Roll Call; 4 Ayes, 0 Noes.

### **Monthly Reports**

Town Clerk's report was submitted with a check totaling \$390.00

Supervisors Report

Dog Control Officers Monthly Report

Assessors Monthly Report

Councilman Allen Anderson made the motion to accept the monthly reports. The motion was seconded by Supervisor George DeNys and unanimously carried. Roll Call; 4 Ayes, 0 Noes.

### **Old Business**

#### **CDBG Grant Request for Proposals**

Paperwork has been completed for the Request for Proposals for the CDBG Grant

#### **Update on taking over of Hard Knocks Road & New Comprehensive Plan**

Supervisor George DeNys stated that he is still in favor in doing an updated Comprehensive Plan which he feels may be able to help out with the Hard Knocks Road issue. He is working with the Village Mayor, Jake Cotton to bring this project to fruition.

### **New Business**

#### **Community Bank**

Supervisor George DeNys met with Community Bank of Sidney to discuss what services they could provide verses what we receive from our current financial institution. After comparison, he felt

going with Community Bank would be in the best interest of the Town. After discussion, the Board fully supports the decision to move the Towns accounts to Community Bank.

**NYSEG Letter from Town Hall for Wells Bridge**

Dan Peterson of Wells Bridge Fire Department and Wells Bridge Water Works ask the Board if they would be willing to write a letter to NYSEG requesting that they add new cutouts between poles 725/1 & 725/8 due to potential power outages that would affect the fire department and the water system in Wells Bridge.

The Board feels strongly that this is something that NYSEG should follow up on in a timely matter and are very willing to write the requested letter.

**Historian**

Historian, Mary Manning wanted some guidance on historical memorabilia she has found in her files that pertain to surrounding towns. She felt that these items should be handed over to the them as they have nothing to do with Unadilla. Mary was requesting the Boards approval before handing these items over. The Board had no issues with giving them to the perspective towns.

**Appoint Kirsten Ruling as Deputy Town Clerk 3**

Town Clerk, Terry Yoder ask the Board to approve the appointment of Kirsten Ruling as a Deputy Town Clerk.

Councilwoman Jessica Grow made the motion to approve the appointment of Kirsten Ruling as Deputy Town Clerk 3. The motion was seconded by Councilman Allen Anderson and unanimously carried. Roll Call; 4 Ayes, 0 Noes.

**Correspondence**

**Amber Pierce-Opening Pierce Redemption Center LLC at 430 State Hwy 7**

**Privilege of the Floor**

When questions were asked from the public about the car accident, Kirk McLaughlin suggested using Jersey Barriers in front and on the sides of the building to prevent vehicles from driving into the building in the future.

**Adjournment**

Councilman Allen Anderson made the motion to adjourn. The motion was seconded by Councilwoman Jessica Grow and unanimously carried. Roll Call; 4 Ayes, 0 Noes.

**Respectfully Submitted,**

**Terry L. Yoder, Town Clerk**  
**Time of Adjournment: 7:09 PM**