

Unadilla Town Board Meeting

Date: December 14, 2021

6:00 PM Audit of Bills

6:30 PM Open Meeting

Pledge of Allegiance

Call to Order

Supervisor George DeNys called the meeting to order.

Roll Call

George DeNys, Town Supervisor
Terry Yoder, Town Clerk
Rodney Renwick, Highway Superintendent
Ronald Reed, Deputy Supervisor
Donald Cole, Absent
Jessica Grow, Councilwoman
Beth Westfall, Attorney
Lynn Heim, Bookkeeper
Ed Frazier, County Representative
Josh Palmer, Dog Control Officer
Sheri Kinsella, Observer
Dan Grady, NBT Insurance
Teri Shunck, NBT Insurance
Alan Anderson, Observer
Jake Cotton, Observer
Sheila Bell, Observer
Mary Fazio, Observer

November Minutes

Councilman Ronald Reed made the motion to accept the minutes. The motion was seconded by Councilwoman Jessica Grow and unanimously carried. Roll Call: 3 Ayes, 0 Noes.

Audit of Bills

General Total	\$ 14,249.50
Highway Outside Village	\$ 6,558.53
Highway Town wide	\$ 24,725.94
Riverside Sewer District	\$ 31.83
Wells Bridge Lighting	\$ 39.20

Supervisor George DeNys made the request that a voucher be added to purchase books for Justice-elect, Joshua Palmer from the NYS Magistrates Association in the amount of \$95.00.

Councilwoman Jessica Grow made the motion to include the above-mentioned voucher with this month's monthly bills. The motion was seconded by Councilman Ronald Reed and unanimously carried. Roll Call; 3 Ayes, 0 Noes.

Supervisor George DeNys made the motion to accept and pay the bills. The motion was seconded by Councilman Ronald Reed and unanimously carried. Roll Call: 3 Ayes, 0 Noes.

Committee Reports

Highway

Crew have been working on tree work and boom mowing and snow and ice
The 10-wheel plow truck will be delivered sometime around Christmas.
Rodney has requested that the following transfers of Fund balance be made:

Fund Balance	DA201	(\$90,000)
Equipment Reserve	DA230	\$90,000
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Equipment Reserve	DA230	\$90,000

Total Equipment Reserve DA230 after transfers \$370,261.31

Councilwoman Jessica Grow made the motion to approve these transfers. The motion was seconded by Councilman Ronald Reed and unanimously carried. Roll Call; 3 Ayes, 0 Noes

Recreation: No report

Finance

September, October and Novembers Financial Reports have been submitted.

Building

Fire Extinguisher inspections were done by Supervisor George DeNys this month.

Monthly Reports

Town Clerk's report was submitted with a check totaling \$367.60
Assessors Monthly Report
Animal Control Officer's Report

Supervisor George DeNys made the motion to accept the monthly reports. The motion was seconded by Councilman Ronald Reed and unanimously carried. Roll Call: 3 Ayes, 0 Noes.

New Business

Delaware Valley Humane Society Annual Contract

Councilwoman Jessica Grow made the motion to approve the annual contract with Delaware Valley Humane Society for the year 2022. The motion was seconded by Councilman Ronald Reed and unanimously carried. Roll Call: 3 Ayes, 0 Noes.

Presentation from NBT Insurance, Terri Schunk

Dan Grady and Teri Schunk from NBT Insurance gave a presentation for a new insurance policy for the Town from NYMIR. Our present policy is with Neighbors Insurance (Trident) at a cost of $\$21967 + 141.74 \times 301 = \22409.73 . NBT came in at $\$19870.80 - 3400$ (6800 credit over two years) = 16470.80 .

Supervisor George DeNys made the motion to go with NBT Insurance as our 2022 carrier. The motion was seconded by Councilman Ronald Reed and unanimously carried. Roll Call; 3 Ayes, 0 Noes.

Appointment of Sheri Kinsella as Deputy Town Clerk

Town Clerk, Terry Yoder requests that the Town Board approve the appointment of Sheri Kinsella as her Deputy Clerk.

Supervisor George DeNys made the motion to appoint Sheri Kinsella as Deputy Town Clerk. The motion was seconded by Councilman Ronald Reed and unanimously carried. Roll Call: 3 Ayes, 0 Noes.

Resignation of Deputy Court Clerk, Terry Yoder

Supervisor George DeNys made the motion to accept the resignation of Terry Yoder as Deputy Court Clerk. The motion was seconded by Councilman Ronald Reed and unanimously carried. Roll Call: 3 Ayes, 0 Noes.

Resignation of DCO, Josh Palmer

Due to Josh being elected as Town Justice, he is submitting his resignation as DCO. Supervisor George DeNys made the motion to accept the resignation of Joshua Palmer as Dog Control Officer. The motion was seconded by Councilwoman Jessica Grow and unanimously carried. Roll Call: 3 Ayes, 0 Noes.

Appointment of Amy Cross as DCO

Town Supervisor George DeNys made the motion to appoint Amy Cross as Dog Control Officer. The motion was seconded by Councilman Ronald Reed and unanimously carried. Roll Call: 3 Ayes, 0 Noes.

Authorization of Request for Housing Funds CDBG Grant (Drawer 11)

Supervisor George DeNys made the motion to authorize the Housing Request for Funds from the CDBG for \$10,075.00. The motion was seconded by Councilwoman Jessica Grow and unanimously carried. Roll Call: 3 Ayes, 0 Noes.

Quote form Steve Lawton for IT Services

Steve Lawton submitted a proposal to install new equipment to protect all computers within the town hall with cyber security per NYMIR in the amount of \$3,740.30.

Councilman Ronald Reed made the motion to approve Mr. Lawton's proposal to install equipment and maintain all IT situations. The motion was seconded by Councilwoman Jessica Grow and unanimously carried. Roll Call; 3 Ayes, 0 Noes.

Request for Budget Amendment

Bookkeeper, Lynn Heim recommended a budget amendment needed to take place to fund the cost of services by Steve Lawton. Her transfer of funds suggestions was to move available funds from Town Board and Contractual accounts to the technology account

Town Board Personal Service	A1010.1	(\$3,200)
Town Board Contractual	A1010.4	(\$ 800)
Technology – Equipment	A1680.2	\$4,000

Lynn also recommended to move hourly stipend for Bailiff to annual salary

Gen Fund A

Bailiff Personal	A3120.1	\$150.00
Justices Contractual	A1110.4	(\$150.00)

Supervisor George Deny made the motion to approve the Budget Amendments. The motion was seconded by Councilwoman Jessica Grow and unanimously carried. Roll Call: 3 Ayes, 0 Noes.

Old Business

Problem with County regarding Penny's laptop

Comments from Attorney Beth Westfall

Though the Teamsters and Town have come to an agreement, Beth would like to review everything before the contract has been signed.

Correspondence

Franklin Shared Services Agreement

Supervisor George DeNys made a motion to accept and enter into the agreement for the Town of Franklin's Shared Services Agreement. The motion was seconded by Councilwoman Jessica Grow and unanimously carried. Roll Call; 3 Ayes, 0 Noes.

Annette Dunn – CDBG Update

DOT- Follow up on Request for Speed Limit Reduction on Route 7

Privilege of the Floor

Sheila Bell and Mary Fazio wanted to speak about the position of Historian for the Town and the Historical Society. The Board is aware that the present Historian has not performed any of his duties since originally being appointed, nor will he respond to the Supervisor when he calls. Sheila said that she would be willing to take over the position

if the Town should choose to appoint another person. She told the Board that Robert Couse would also be interested. The matter will be tabled until the organizational meeting in January.

Adjournment

With no further discussion to go before the Board, Supervisor George DeNys made the motion to adjourn the meeting. The motion was seconded by Councilman Ronald Reed and unanimously carried. Roll Call: 3 Ayes, 0 Noes.

Respectfully submitted,

Terry L. Yoder, Town Clerk
Time of Adjournment: 7:40 PM